



Manufacturing Manager – Winding Department Malvern, PA

The Manufacturing Manager is responsible for the Safety, Quality, Production, and Cost Performance of the Winding Department. The Manufacturing Manager monitors performance and ensure everything is done in compliance with the organization's needs.

Applicants must be authorized to work for ANY employer in the U.S. We are unable to sponsor or take over sponsorship of an employment Visa at this time.

Key Responsibilities/Deliverables:

- Manage and evaluate employee and machine resources to ensure productivity and minimal downtime.
- Accomplish objectives by managing staff; planning and evaluating department activities.
- Communicate any problems or obstacles to the Plant Manager promptly.
- Ensure a safe and secure working environment.
- Maintain staff by recruiting, selecting, onboarding and training employees.
- Achieve results by communicating job expectations, planning, monitoring and evaluating job results.
- Coach, counsel and discipline employees.
- Collaborate on department budget and monitor expenses to stay within budget.
- Reduce expenses and increase productivity.
- Develop, follow and enforce Quality and Production SOP's, WI's and GMP's.
- Organize the routine, preventative maintenance, inspection and repair of production equipment.
- Develop continuous improvement initiatives with employees.
- Other duties as deemed necessary

Knowledge, Skills and Experience Required for Success:

- Bachelor's degree and/or related operations experience.
- Three years of Manufacturing Experience in a Supervisory or Management Role.
- Lean Manufacturing and Continuous Improvement experience preferred.
- Ability to coach and mentor employees on a one-one-one bases as well as a group.
- Computer proficiency, including Microsoft Office Suite and MRP Systems.
- Excellent verbal and written communication skills.

Work Environment/Physical Demands:

- While performing the duties of this job, the employee regularly works in a warehouse/manufacture setting.
- While performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel, or operate objects, tools or controls, and reach with hands and arms. The employee is frequently required to stand, talk and hear.
- Must be able to fluently speak, understand, read, and write in English.
- Must be able to lift up to 50 pounds at a time.

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