



Manufacturing Technician

Malvern, PA

*****1st, 2nd, and 3rd Shift*****

Havpak, Inc. is a world-leader in top-quality packaging, assembly and manufacturing services. Generating over 25 years of expertise, we have grown from a small family-owned company into a full-service global resource. We continue to grow by providing honest value to our loyal customers. We deliver innovative, responsive solutions that create greater value for our customers and partner with our customers for the long term.

The Manufacturing Technician is responsible for the Safety, Quality, Production, and Cost performance within their area of ownership of the manufacturing process.

Applicants must be authorized to work for ANY employer in the U.S. We are unable to sponsor or take over sponsorship of an employment Visa at this time.

Key Responsibilities:

- Responsible for the operation and maintenance of manufacturing equipment & processes used in the production of medical device and consumer product finished goods.
- Prepare machines to start a production cycle, performing calibration, cleaning and other activities
- Monitor and properly adjust machine settings
- Supply raw material or parts to semi-automated machines
- Conduct tests to check the operation of machines, on a regular basis
- Troubleshoot issues that might occur during the shift
- Verify output to detect any machine-related mistakes or flaws
- Create and manage records of approved and defective units or final products as needed
- Create and maintain activity logs and necessary paperwork/documentation as needed
- Adhere to health and safety regulations
- Ownership of Manufacturing Systems and Processes to support the Manufacturing Operation.
- Adhere to health and safety regulations
- Responsible for delivering all Product Quality Requirements and defined for Class 1 Medical Devices.
- Responsible for performing cleanings, inspections and lubrications (CILs) of their assigned machines and assisting with Preventative Maintenance (PM) as scheduled
- Completion and adherence to all Quality Standard Operating Procedures (SOPs) and Good Manufacturing Practices (GMPs)
- Meet or exceed Business Performance Targets for Production, Process Reliability, & Scrap.

- Responsible for the staging area accuracy and organization.
- Other duties as deemed necessary

Knowledge, Skills and Experience Required for Success:

- Manufacturing Experience preferred.
- Lean Manufacturing and Continuous Improvement experience preferred.
- Ability to work with a team and individually.
- Computer proficiency, including Microsoft Office Suite and MRP Systems.
- Excellent verbal and written communication skills.

Work Environment/Physical Demands:

- While performing the duties of this job, the employee regularly works in a warehouse/manufacture setting.
- While performing the duties of this job, the employee is regularly required to use hands and fingers to handle, feel, or operate objects, tools or controls, and reach with hands and arms.
- The employee is frequently required to stand, talk and hear.
- Must be able to lift up to 50 pounds at a time

Havpak, Inc. an equal opportunity employer that does not discriminate on the basis of race, national origin, gender, gender identity, sexual orientation, protected veteran status, disability, age, or other legally protected status. Our goal is to be a diverse workforce that is representative of our customers and communities. We are committed to building a team that is inclusive of a variety of backgrounds and perspectives.